



# Republic of the Marshall Islands

**OFFICE OF ENVIRONMENTAL PLANNING AND POLICY COORDINATION**  
Office of the President

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## ADMIRE

### Quarterly Operational Report

Project Title: Acting for the Development of Marshall Islands Renewable Energy  
Project #: PIMS #3094  
Contract Date: 3 March 2009 to 30 March 2014 (project length is 5 years)  
Period: January to March 2011

Input	Output	Outcome	Date Completed	Deliverables/Status	Comments	Cost
Project staff Salary	Learning evaluation, adaptive management increase	Outcome 6: Project progress and all other reports	January to March 2011	<ul style="list-style-type: none"> <li>Ministry of Finance expense and salary reports</li> <li>Purchase Orders and internal financial documentations</li> </ul>	Contract expired March 15 <sup>th</sup> 2011, renewal of contract: March 15 <sup>th</sup> 2011- March 15 <sup>th</sup> 2012	3500.00
MOF Secretarial Fees	Secures in-country auditing	Outcome 6: Adaptive Project Management	Jan-March 2011	In country audits: <ul style="list-style-type: none"> <li>Undertaken by MOF and selected auditors</li> <li>Audit reports</li> </ul>	Fees are necessary to MOF, as for the National Treasury Audits	180.00
CC meetings	Food and beverage for CC & Energy meetings	Outcome 1: Improved understanding of RE	February 2011			163.65
RE Science Camp	Reimbursement to RMI-USP	Outcome 1: Improved understanding of RE; capacity building	January 2011	Payment to RMI-USP was double posted in the Financial Reporting	Reversal of double reporting: Reported: 11,600.00 Accepted: 1806.98	Actual Expense Report: 1806.98
Clearing House Mechanism	IT services to OEPPC to ensure security from viruses, and effective communication to international, Regional, and National stakeholders/communities	Outcome 2: Enhanced Institutional Capacity	January to March 2011			1620.00



Procured Wind Monitoring Equipments	<ol style="list-style-type: none"> <li>1. Developed ToR's</li> <li>2. Procurement contract (EPD)</li> <li>3. Coordinate the facilitation of towers</li> </ol>	<ol style="list-style-type: none"> <li>1. Wind towers procured and en-route to RMI</li> </ol>	ETA: around the end of June 2011.	<ol style="list-style-type: none"> <li>1. ToR's</li> <li>2. Request for Quotations</li> <li>3. Contract Agreement</li> <li>4. Invoice</li> <li>5. Bill of Lading</li> </ol>	<ul style="list-style-type: none"> <li>• Sites have not been secured for the installation of towers.</li> <li>• Training workshop to commence upon arrival of towers</li> </ul>	23,000.00 Plus: Bill of lading and other import fees
Initial Planning Meeting for OI solar survey	<ol style="list-style-type: none"> <li>1. Established and confirmed OI solar sites</li> <li>2. Confirmed supplies needed</li> <li>3. Determine the method of transportation</li> </ol>	Improved coordination to the implementation of the Outer Island Solar Survey	June 2011		<ol style="list-style-type: none"> <li>1. Jabot, Namu and up to Lae and Ujae</li> <li>2. ADMIRE to procure hand held gps</li> <li>3. ADMIRE to charter boat</li> <li>4. TA's provided by the project ADMIRE</li> </ol>	TA's: 7days x 4 x 75 = \$2100  Boat Charter: 10000 – 54000  GPS equipments = 199.99 – 399.99
Visibility Campaign w/ North REP, EU	<ol style="list-style-type: none"> <li>1. Commissioned local artist for illustration of RE use for NTA cell cards</li> </ol>	Improved awareness on the use of RE technologies in the RMI	April 2011	3 illustrations	3 images have been commissioned and are ready for circulation; artist yet to submit to OEPPC	500.00
Initiated Bio fuel feasibility study with Tobolar	<ol style="list-style-type: none"> <li>1. ProDoc and other info disseminated to Toblar GM</li> </ol>	Increased knowledge on the wide spread use of copra bio-fuel in the RMI	April 2011			0.00

**Brief Narrative:**

Much progress to the ADMIRE since the beginning of the New Year 2011. The PMU has started to network with implementing partners, and relevant stakeholders to discuss ways forward for the project. The PMU has met with the Secretary of Finance, Alfred Alfred Jr., and Assistant Secretary Boris Ainni to discuss collaboration to ensure that project activities do not delay due to tedious and time consuming procurement process. The was a very productive meeting as critical information was exchanged and resulted in a better understanding for key people in the Ministry, the importance of expediting project PR's.

Meetings have commenced with Toblar as well, and information has been forward to the General Manager to review. The GM seems very keen on utilizing small mills in the Outer Islands, as opposed to transporting raw copra to the main island of Majuro, where the Tobolar processing plant is located. In past, transportation, in addition to the deteriorating condition of the plant, is still an issue that has yet to be resolved.

Meetings have also taken place with the Outer Island Solar Survey team and the North REP's Arieta Gonelevu to plan and establish budgeting with respect to the ADMIRE and North REP. The group has decided to charter a boat, which will be paid for by the ADMIRE project. The ADMIRE project will also acquire handheld GPS equipments and arrange and payout TA's in accordance to Finance policies, and per diem rates.

Although there is much progress, challenges is still a part of the implementation process. One major challenge is the financial reporting due to limited staff and capacity. A discrepancy was discovered in the face form reporting, however the issue has been resolved by the project PMU and UNDP.

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